# A Key Workshop on
# Global Data Protection Regulation (GDPR)

- Key impacts of GDPR
- The identification of a number of key deliverables
- Descriptions of each deliverable, the key tasks and resources
- Together we develop the roadmap specific to your organisation.

# GDPR
## where to start?

Many organisations face the challenge of needing to comply with the new EU General Data Protection Regulation (GDPR) by May 2018. There is no shortage of advice as to **what** these organisations need to live up to but currently there is little information or guidance as to **how** to do it. Developing a **GDPR Roadmap** should be an early priority in order to ensure an organisation is focused on doing the right things, in the right way and at the right time.

In many respects, tackling GDPR requires the same approach as addressing any legislation: understand the new requirements (the "to-be"), assess the current state (the "as-is"), identify the gaps and then prioritise and plan how to address the gaps.

However, GDPR requires a more holistic approach as it will impact multiple levels across organisations and changes may need to made at all levels. A project should be initiated and a professional Project Manager appointed who can orchestrate stakeholders from key areas including legal, IT, HR, Information Security and of course the business itself to initially identify and assess the key impacts, typically against the following parameters:

- Process e.g. existing processes and procedures require modifying, new processes needed

- Organisation/people e.g. new roles and responsibilities, new competences, training, education, awareness, change of mindset

- Technology e.g. changes to existing applications & infrastructure, new systems, supporting tools during and after the project

- Information assets. e.g. changes to existing and formulation of new strategies, policies, contracts, agreements

> *The material geographical impact is the legislations extraterritoriality. The moment a website places a tracking cookie on an EU-based device or an app that collects device usage data, you're caught!*
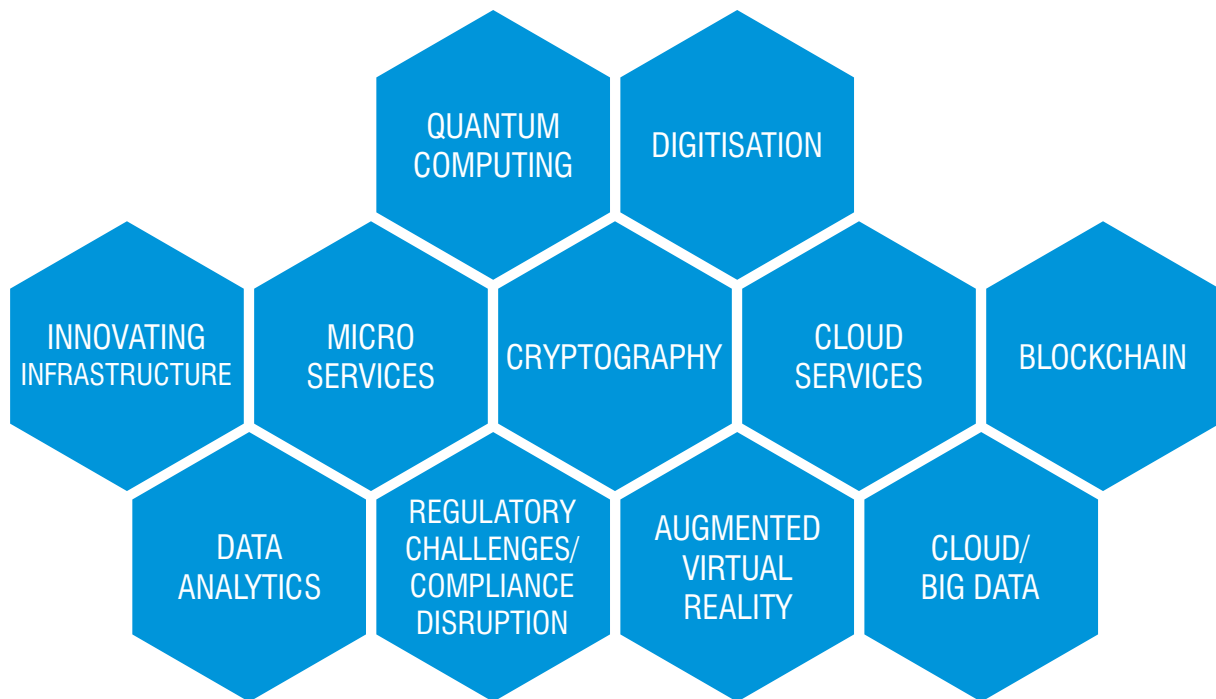
The key impacts, together with the actual GDPR requirements will in turn lead to the identification of a number key deliverables that will form the backbone of an organisation's GDPR Roadmap. Underpinned by brief descriptions of each deliverable and the key tasks and resources needed to produce each deliverable, the roadmap is a key tool to demonstrate that an organisation will meet it's GDPR compliance goal.

Developing a draft GDPR Roadmap can be achieved in a day by gathering the key stakeholders in an organisation in a facilitated workshop. The workshop agenda

# Typical GDPR Roadmap Workshop - timings tbc (0900-1700)

| # | Topic | Input | Process | Expected output | Presenter |
|---|-------|-------|---------|-----------------|-----------|
| 1. | Welcome & introductions | Name, responsibilities, knowledge of data protection | Roundtable presentations | Alignment of workshop participants | |
| 2. | GDPR – key impacts and key principles | List of key changes in relation to existing legislation and key principles | Presentation and explanation of each change | Alignment of workshop participants | |
| 3. | Presenting the impact analysis model | Process and template | Walkthrough of process and template with examples | Knowledge of how to use the model | |
| 4. | Impact analysis group work | Breakout into work groups (Legal, IT, Business, HR, Security); process & templates | Each group identifies and documents impacts agaists process, organisation/people, technology & information | 1. Cut overview of impacts | |
| 5. | Presentation of impacts to workshop | Identified areas per work group | Presentation & feedback | Alignment and updated overview of impacts | |
| 6. | Presenting the model for I dentifying and describing key deliverables | Key deliverable model and template | Walkthrough of model & template with examples | Knowledge of how to use the model | |
| 7. | Key deliverables group work | Breakout into work groups; GDPR requirements, key impacts list | Identify key deliverables | 1. Cut overview of key deliverables | |
| 8. | Describing the key deliverables briefly | Breakout into work groups; Key deliverables list | Briefly describe the key deliverables, identify owners, key tasks | Key deliverable descriptions | |
| 9. | Finallising the roadmap – dependencies and timings | List of key deliverables and internal milestones | Develop roadmap by scheduling the key deliverables across a timeline | 1. Cut GDPR Roadmap | |
| 10. | Next steps and close | GDPR Roadmap | Review of early deliverables and agree key tasks and ownership | Action plan | |

# 2017 Data/Technology Trends Shaping The Corporate World

QUANTUM COMPUTING

DIGITISATION

INNOVATING INFRASTRUCTURE

MICRO SERVICES

CRYPTOGRAPHY

CLOUD SERVICES

BLOCKCHAIN

DATA ANALYTICS

REGULATORY CHALLENGES/ COMPLIANCE DISRUPTION

AUGMENTED VIRTUAL REALITY

CLOUD/ BIG DATA

*Safe Harbor is a commercial program designed to keep European markets open in the face of a potential non-tariff trade barrier.*

## The Changing Dynamics of Data Protection, IT Governance and the International Transfer of Data.

Many organisations face the challenge of needing to comply with the new EU General Data Protection Regulation (GDPR) by May 2018. There is no shortage of advice as to **what** these organisations need to live up to, but currently, there is little information or guidance as to **how** to do it. Developing a **GDPR Roadmap** with an implementation framework should be an early priority to ensure an organisation is focused on doing the right things, in the right way and at the right time.

In many respects, tackling GDPR requires the same approach as addressing most governance, risk management or compliance any legislation: understand the new requirements (the "to-be"), assess the current state (the "as-is"), identify the gaps and then prepare, prioritise and plan how to address the gaps.
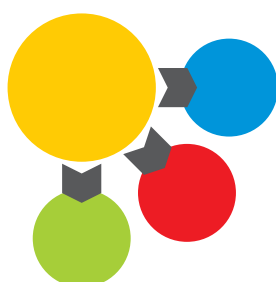
Connecting IT Security to
Governance, Risk and Compliance
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> *Safe Harbor is self-regulatory framework. The referral mechanism to forward suspected violations by third party has the appearance of weak enforcement and currently does not have any legitimate foundation*

However, GDPR will require a more holistic approach as it will impact multiple levels across the organization with changes at many levels. Therefore a GDPR project should be initiated, and a professional Project Manager appointed who can orchestrate stakeholders from key areas including operations, legal, IT, HR, Information Security and of course the business itself to initially identify and assess the key impacts, typically against the following parameters:

→ Process e.g. existing processes and procedures require modifying, new processes needed

→ Organisation/people e.g. new roles and responsibilities, new competencies, training, education, awareness, change of mindset

→ Technology e.g. changes to existing applications & infrastructure, new systems, supporting tools during and after the project

→ Information assets. e.g. changes to current and formulation of new strategies, policies, contracts, agreements

The key impacts, together with the actual GDPR requirements will, in turn, lead to the identification of a number key deliverables that will form the backbone of an organisation's **GDPR Roadmap.** Underpinned by brief descriptions of each deliverable and the key tasks and resources needed to produce each deliverable, the roadmap is a vital tool to demonstrate that an organisation will meet the GDPR compliance goal.

Developing a draft **GDPR Roadmap** can be achieved in a day by gathering the key stakeholders in an organisation in a facilitated workshop. The workshop agenda (from the PowerPoint slide)

> *The borderless nature of GDPR data flows stresses the need for a new data protection paradigm designed to attach the components of GDPR in a framework*

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